



**OFFICE OF THE MAYOR  
Taguig City, Philippines**

Recent  
2x2  
ID Picture  
(taken in the last 6  
months)

**LIFELINE ASSISTANCE FOR NEIGHBORS' IN-NEED  
(L.A.N.I.) SCHOLARSHIP PROGRAM**

**LEAD Application Form  
For RENEWING Applicants**

**Instruction:**

1. PRINT all entries. Place an X in the appropriate blanks.
2. Be HONEST and ACCURATE with your answers.

Date: \_\_\_\_\_

**CATEGORY APPLIED FOR**

- Department of Education
  Taguig City Government  
 PNP/BJMP/BFA/AFP
  Private School/DOST/DOH/TESDA/DOE/NFA/DOJ/NFRI/DILG

No. of Semesters that you have benefited from the LEAD Scholarship: \_\_\_\_\_

<b>Leadership and Educators Advancement and Development (LEAD)</b>	Renewing applicants must <u>not</u> exceed 55 years old at the time of application. LEAD is for those pursuing Masteral or Doctoral Degrees, who aside from being bonafide residents and voters of Taguig, must be either an employee of a local or national government office based in Taguig OR a private school employee of a school based also in Taguig. Their performance evaluation must not be lower than Very satisfactory, and the courses or specialization that they are taking must be aligned with their functions or professions. Except for those employed by the City Government, all applicants must have been working in the city for at least 3 years prior to the application.
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**REQUIREMENTS TO BE SUBMITTED**

*Please provide 2 (two) sets of all the documents. All photocopied documents to be submitted should be faithful reproduction of the original. Bring the original copies of the documents for validation purposes. Ask for the 2<sup>nd</sup> set as your "Receiving Copy" upon submission.*

- |                                                                                                                        |                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Filled-up Application Form with 2x2 ID picture (original)                                     | <input type="checkbox"/> Latest Performance Evaluation                                               |
| <input type="checkbox"/> Latest School Assessment or Enrolment Form                                                    | <input type="checkbox"/> Curriculum Checklist of the Course Enrolled                                 |
| <input type="checkbox"/> Official Receipt of Enrolment                                                                 | <input type="checkbox"/> Workplace ID (back to back)                                                 |
| <input type="checkbox"/> Certified True Copy of Grades Last Sem or last 2 terms if Trimester (issued by the Registrar) | <input type="checkbox"/> Voter's Certification from COMELEC (Issued after the May 13, 2019 election) |
| <input type="checkbox"/> Certificate of Good Moral (issued by the employer w/in the SY)                                | <input type="checkbox"/> Proof of Billing in the applicant's (or his/her spouse's) name & address    |
| <input type="checkbox"/> Copy of Service Record                                                                        |                                                                                                      |

**PERSONAL INFORMATION**

Full Name: \_\_\_\_\_  
 (Last Name) (First Name) (Middle Name)  
 Address: \_\_\_\_\_  
 Cell phone No.: \_\_\_\_\_ Other Contact No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
 Age: \_\_\_\_\_ Gender: \_\_\_\_\_ Marital Status: \_\_\_\_\_ Citizenship: \_\_\_\_\_ Religion: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Years of Residency in Taguig: \_\_\_\_\_  
 Latest Performance Rating: (Based on the latest Performance Appraisal) \_\_\_\_\_  
 For DepEd/Private School (Subject taught & Grade/Year level of students): \_\_\_\_\_  
 Are you currently a recipient, or is applying to be a recipient of other scholarships grants? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 If yes, what scholarship: \_\_\_\_\_ Benefit per semester/trimester?: \_\_\_\_\_  
 This scholarship is given by (pls. specify) \_\_\_\_\_

**GRADUATE STUDIES INFORMATION**

School Year: \_\_\_\_\_ Semester: \_\_\_ 1<sup>st</sup>Sem \_\_\_ 2<sup>nd</sup>Sem \_\_\_ Thesis/Dissertation Grant  
 No. of units actually enrolled this sem: \_\_\_\_\_ No. of units completed last sem.: \_\_\_\_\_ Year Level: \_\_\_\_\_  
 Gen. Average as of Last Semester: \_\_\_\_\_ Total No. of Units Earned: \_\_\_\_\_ Are you graduating this sem? \_\_\_ Yes \_\_\_ No  
 Course: \_\_\_\_\_  
 School: \_\_\_\_\_  
 School Address: \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

	<b>Degree Obtained/Specialization</b>	<b>Name of School / School Address</b>	<b>Year Graduated</b>	<b>Honors/Awards Received (if any)</b>
Graduate Program (Doctoral Degree)				
Graduate Program (Masters Degree)				
Baccalaureate Program				
Secondary Level				

**For Married Applicants:**

Spouse's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Gross Annual Income: \_\_\_\_\_

Office/Institution of Employment: \_\_\_\_\_

Address of Employment: \_\_\_\_\_

Name of Children: \_\_\_\_\_

Age: \_\_\_\_\_

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**For Unmarried Applicants:**

Name of Sibling/s: \_\_\_\_\_

Age: \_\_\_\_\_

Civil Status: \_\_\_\_\_

If working, where they work & income: \_\_\_\_\_

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**ENDORSEMENT:**

**To: Mayor Lino Edgardo S. Cayetano**

**Through: Taguig City Scholarship Screening Committee**

I am endorsing this applicant to the LEAD scholarship Program for the following reasons: (Please check and sign all applicable reasons. **Absence of signature in ALL of the 5 items below may be interpreted as non-endorsement of this application.**)

\_\_\_\_\_ 1. I believe that her graduate studies will help him/her in the performance of his/her duties in this institution/office/school;

\_\_\_\_\_ 2. I believe that s/he has the capability and determination to complete his/her graduate studies;

\_\_\_\_\_ 3. His/her work performance has been: \_\_\_\_\_ satisfactory \_\_\_\_\_ very satisfactory \_\_\_\_\_ outstanding;

\_\_\_\_\_ 4. He/she has shown love for the City in the way s/he performs and is committed to serve in her work.

\_\_\_\_\_ 5. Other Reasons Not Mentioned (Please Specify) \_\_\_\_\_

I have the honor to recommend, \_\_\_\_\_ (name of applicant),

\_\_\_\_\_ (position), she/he has been our employee **since** \_\_\_\_\_.

Endorsed by:

\_\_\_\_\_  
School Principal/Department Head/Agency Head  
(Signature over Printed Name)

\_\_\_\_\_  
Date School/Institution/Department/Agency/Office Assigned

Recommending Approval:

\_\_\_\_\_  
City Administrator/Division Superintendent/Chief of Police, Taguig City

\_\_\_\_\_  
Date

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*I hereby certify that ALL the answers given above are TRUE and CORRECT to the best of my knowledge and the attached documents are faithful reproduction of the original copies. I recognize that ANY ACT OF DISHONESTY OR FALSIFICATION will serve as GROUND FOR PERPETUAL DISQUALIFICATION of my application. I also understand that this submission of application does.*

\_\_\_\_\_  
Printed Name & Signature of Applicant

Date: \_\_\_\_\_

**"Investing in Education, investing in the City's foundation!"**